

Used for:

___ Main Library

___ Law Library

___ Health Sciences Library

12/4/07

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ARL STATISTICS 2006-07 WORKSHEET

This worksheet is designed to help you plan your submission for the 2006-07 ARL Statistics. The figures on this worksheet should be similar to those in the "Summary" page of your web form, except in cases where data are unavailable. If an exact figure is unavailable, use "NA/UA". If the appropriate answer is zero or none, use "0."

Reporting Institution _____ Date Returned to ARL _____

Report Prepared by (name) _____

Title _____

Email address _____ Phone number _____

Contact person (if different) _____

Title _____

Email address _____ Phone number _____

PAGE ONE - VOLUMES

1. Volumes held June 30, 2007 (1.a + 1.b) (1)

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1a. Volumes held June 30, 2006 (1.a) _____

1b. Volumes added during the year (1.b.i - 1.b.ii) (1.b)

(i) Volumes added - Gross (1.b.i) _____

(ii) Volumes withdrawn during year (1.b.ii) _____

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2. Number of monographic volumes purchased (2)

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3. Basis of volume count is: (3)

___ Physical

___ Bibliographic

(Net Volumes Added: 1.b.i - 1.b.ii) (1.b) _____
¶
¶
(Volumes held June 30, 2007: 1.a + 1.b) (1) _____ ¶

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SERIALS

4. Total number of serial titles currently received, including periodicals (4.a + 4.b) (4)

4a. Number of serial titles currently purchased (4a)

4a.i Electronic (4a.i) _____

4a.ii Print (and other format) serials purchased (4a.ii) _____

4b. Number of serial titles currently received but not purchased (4b)

4b.i Electronic (4b.i) _____

4b.ii Print (and other format) serial received but not purchased (4b.ii) _____

(Exchanges, gifts, deposits, etc. See instructions.)

5. Government documents are included in count of Current Serials? (5) ____ Yes ____ No

OTHER LIBRARY MATERIALS

6. Microform units (6) _____

7. Government documents not counted elsewhere (7) _____

8. Computer files (8) _____

9. Manuscripts and archives (linear ft.) (9) _____

AUDIOVISUAL MATERIALS

10. Cartographic (10) _____

11. Graphic (11) _____

12. Audio (12) _____

13. Film and Video (13) _____

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Deleted: (Total serials received: 4.a + 4.b)

Deleted: (4) _____

PAGE THREE – EXPENDITURES

14. Are the below figures reported in Canadian dollars? (14) Yes
 No

15. Total Library Materials Expenditures (15.a + 15.b + 15.c + 15.d) (15) _____

15a. Monographs (15a) _____

15b. Serial titles, including periodicals (15b) _____

15c. Other Library Materials (15c) _____

15d. Miscellaneous (15d) _____

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16. Contract binding (16) _____

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- (Total library materials: 15.a + 15.b + 15.c + 15.d) (15) _____

17. Total Salaries and Wages (17.a + 17.b + 17.c) (17) _____

17a. Professional staff (17a) _____

17b. Support staff (17b) _____

17c. Student assistants (17c) _____

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- Deleted: (Total salaries and wages: 17.a + 17.b + 17.c)
- Deleted: (17) _____

18. Fringe benefits are included in expenditures for salaries and wages? (18) Yes
 No

19. Other operating expenditures (19) _____

20. Total library expenditures (15 + 16 + 17 + 19) (20) _____

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ELECTRONIC MATERIALS EXPENDITURES

21. One-time electronic resource purchases (21) _____

22. Ongoing electronic resource purchases (e.g., subscriptions, annual license fees) (22) _____

23. Bibliographic Utilities, Networks, and Consortia

23a. From internal library sources (23a) _____

23b. From external sources (23b) _____

24. Computer hardware and software (24) _____

25. Document Delivery/Interlibrary Loan (25) _____

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- Deleted: /monographic
- Formatted: Font: Not Italic
- Deleted: .)
- Deleted: Electronic serials
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PAGE FOUR – PERSONNEL AND PUBLIC SERVICES

PERSONNEL (Round figures to nearest whole number.)

26. Total Staff FTE (26.a + 26.b + 26.c) (26)

26a. Professional staff, FTE (26a) Deleted:

26b. Support staff, FTE (26b) Deleted:

26c. Student assistants, FTE (26c) Deleted:

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Deleted: (Total staff FTE: 26.a + 26.b + 26.c)

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Deleted: (26) Deleted: ¶

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STAFFED SERVICE POINTS AND HOURS

27. Number of staffed library service points (27)

28. Number of weekly public service hours (28)

INSTRUCTION

29. Number of library presentations to groups (29)

29a. Is the library presentations figure based on sampling? (29a) Yes No Deleted:

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30. Number of total participants in group presentations reported in line 29 (30)

30a. Is the total participants in group presentations figure based on sampling? (30a) Yes No Deleted:

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REFERENCE

31. Number of reference transactions (31)

31a. Is the reference transactions figure based on sampling? (31a) Yes No Deleted:

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CIRCULATION

- 32. Number of initial circulations (excluding reserves) (32) _____
- 33. Total circulations (initial and renewals, excluding reserves) (33) _____

INTERLIBRARY LOANS

- 34. Total number of filled requests provided to other libraries (34) _____
- 35. Total number of filled requests received from other libraries or providers (35) _____

Ph.D. DEGREES AND FACULTY

- 36. Number of Ph.D.s awarded in FY2005-06 (36) _____
- 37. Number of fields in which Ph.D.s can be awarded (37) _____
- 38. Number of full-time instructional faculty in FY2005-06 (38) _____

ENROLLMENT – FALL 2006

(Line numbers refer to IPEDS survey form.)

- 39. Full-time students, undergraduate and graduate (39) _____
(Add line 8, columns 15 & 16, and line 14, columns 15 & 16.)
- 40. Part-time students, undergraduate and graduate (40) _____
(Add line 22, columns 15 & 16, and line 28, columns 15 & 16.)
- 41. Full-time graduate students (Line 14, columns 15 & 16.) (41) _____

- 42. Part-time graduate students (Line 28, columns 15 & 16.) (42) _____

FOOTNOTES

On the web form, you will be able to add footnotes to individual questions, as well as footnotes that apply to your entire institution. Please provide any information which would clarify the figures submitted, e.g., the inclusion of branch campus libraries or any special projects which might cause radical increases or decreases. Please use the footnotes in the ARL Statistics 2005-06 for comparison if necessary. Please consult the data entry Web interface (www.arlstatistics.org) for a copy of last year's footnotes. These can be found under "Historical Data" by clicking a survey's arrow icon under the "View Summary" column and then selecting the "Footnotes" tab. Please make an effort to word your footnotes in a manner consistent with notes appearing in the published report, so that the ARL Office can interpret your footnotes correctly.

Deleted: from the 2005-06 data. The form will not be able to provide all of your institution's 2005-06 footnotes; p

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Submit the completed questionnaire by **January 30, 2008.**

For assistance, please e-mail Martha Kyriallidou (martha@arl.org) or Mark Young (stats-ra@arl.org)
Tel. (202) 296-2296.