Plan Ahead Task Force

Purpose

The Plan Ahead Task Force will deliver a recommendation for the next ARL Action Plan to the Board of Directors.

Charge

The Plan Ahead Task Force reports to the Board, and is charged with developing an Action Plan for ARL that reflects member priorities for the next 1–3 years by October 2020. They will work in consultation with the Association Committees and the membership.

Membership

- The Task Force reports to the President of the ARL Board of Directors.
- The Task Force is chaired by the executive director.
- The Task Force is composed of nine members, including:
    o Three Board members,
    o Two Program Strategy Committee members, and
    o Three senior ARL staff members.
- A Board liaison is a member of the committee.
- The Task Force will be supported by other ARL staff and Visiting Program Officers as appropriate.

Terms

Members of the Task Force will serve for the term of the project.

Meetings

The Task Force will meet approximately five to six times to complete its charge. As work progresses, the Task Force will determine whether additional meetings are needed.

Areas of Responsibility

- Review the compiled results of the Member Session held in May and any related background information
- Review Association Committee and member input on the working session findings and recommendations
- Create forecasts and potential scenarios for 1–3 years for the Board retreat
- Create an initial strategic direction narrative and opportunity analysis for ARL
- Establish Action Plan priorities, objectives, and specific deliverables for the first year
- Propose a draft budget narrative for 2021 in alignment with the Action Plan
- Recommend any changes to the existing governance structure to achieve the Action Plan
- Develop an Action Plan to be presented to the Board and then to the Membership at the October 2020 meeting

Code of Conduct

The ARL Code of Conduct will be a helpful tool for ensuring that all ARL members and staff are treated with dignity and respect and that physical and virtual environments are conducive to optimal engagement.

Approved by the Executive Committee May 14, 2020