

## **ARL Kaleidoscope Program Task Force**

### **Purpose**

The purpose of the Task Force is to advise and assist the senior director, Diversity, Equity, and Inclusion in the programming and delivery of the Kaleidoscope Program.

### **Charge**

The Kaleidoscope Program Task Force reports to the Diversity, Equity, and Inclusion Committee and advises the senior director, Diversity, Equity, and Inclusion. The Task Force works with the senior director to ensure that the content and diversity scholars' experience meet the program objectives.

### **Membership**

The Task Force is composed of five members including a member of the Diversity, Equity, and Inclusion Committee (DEIC), the senior director, Diversity, Equity, and Inclusion, and three members from the DEI community agreed to by the chair, vice-chair, and past chair of the DEIC and the executive director. The chair of the Task Force will be selected by the DEIC.

### **Terms**

The Task Force members serve for two years, staggering membership to ensure consistency between program cohorts.

### **Meetings**

The Task Force meets monthly via video conferencing platforms and otherwise as needed. The Task Force can, when available and appropriate, assist with the logistics of the annual Leadership Symposium.

### **Areas of Responsibility**

The Task Force is responsible for:

- Advising the senior director on synchronous learning opportunities (to be held during the academic year), including identifying topics and speakers, and—as subject matter experts—facilitating the webinars,
- Planning the program for the Annual ARL Leadership Symposium, including developing topics, engaging speakers, and attending/facilitating sessions, and
- Reviewing the program evaluations by diversity scholars, speakers, and other participants, and providing feedback on the program to the senior director, Diversity, Equity, and Inclusion, to the DEIC, and to the executive director to shape changes for future cohorts.

## **Decision Making**

The Task Force makes recommendations to the ARL senior director, Diversity, Equity and Inclusion, as appropriate to the Diversity, Equity and Inclusion Committee, and as appropriate to the Executive Director.

## **Code of Conduct**

The Task Force adheres to the [ARL Code of Conduct](#) in all of its deliberations and activities.

Approved by the Diversity, Equity, and Inclusion Committee August 13, 2020