

## Membership Committee

### Purpose

Per the ARL Bylaws Article II, Section 8, the Membership Committee of the Board of Directors oversees the principles and practices of membership in the Association.

### Charge

The Membership Committee is a Board committee that articulates the principles and tenets of ARL membership, establishes and reviews membership criteria, reviews new applications, recommends new members to the Board for approval by the full membership, and forwards requests for review of members that do not meet current membership criteria to the ARL Board.

### Membership

- The Committee is composed of four members of the Board, including the current vice president.
- The Committee shall be chaired by a member of the Board of Directors, selected from among the members of the Committee.
- The chair of the Committee will ensure that a non-university member representative participates in the review when a non-university library is to be considered for membership.
- Up to three members-at-large will be appointed for a three-year term by the Executive Committee, depending on the Committee's workload.
- The Executive Director may serve as staff lead or delegate as appropriate.

### Terms

- A Board member of the Committee serves a three-year term unless elected as an officer of the association.
- The at-large committee member(s) serve up to a three-year term renewable at the conclusion of years one and two, depending on the applications under review.

## **Meetings**

The Committee meets as needed to conduct the work of its charge and minimally during or immediately in advance of the quarterly Board of Director meetings.

## **Areas of Responsibility**

- Reviews expressions of interest in Association membership and recommends to the Board whether to extend an invitation for membership.
- Conducts site review visits and prepares evaluation reports.
- Reviews and recommends to the Board the termination or reinstatement of members.
- Reviews and articulates the principles and tenets of ARL membership, establishes and reviews membership criteria for approval by the Board
- Reviews this charge annually and recommends any changes to the Board.
- Addresses membership-related tasks and issues as requested by the Board.

## **Decision-Making**

- Follows the ARL Principles of Membership and the ARL Membership Procedures.
- The Committee makes recommendations to the Executive Committee and Board of Directors.
- The actions of the Committee are subject to subsequent ratification by the Board of Directors or the full membership, per the Bylaws.

## **Code of Conduct**

The committee adheres to the ARL Code of Conduct in all of its deliberations and activities.

Approved by the Board of Directors, February 23, 2022