ARL President's Institute Program Planning Task Force

Charge

This task force is charged by the Learning Network Committee to design the President's Institute program, including:

- Selecting the Julia C. Blixrud Memorial Lecturer and Scholar
- Identifying speakers, determining each session format, and supporting the facilitation and moderation of the program
- Reviewing participant feedback to provide guidance for the next President's Institute Task Force

Membership

Vice president/president-elect of ARL, chair of task force

Five or six subject-matter experts from across the research library ecosystem

Staff leads: director, Events, and director, Learning

Terms

Members serve for nine months starting in June and concluding after the President's Institute in January/February.

Meetings and Time Commitment

The commitment for task force members is estimated to be two to five hours per month, which includes:

- Task force kickoff and orientation (virtual)
- Monthly task force working meetings (virtual)
- Pre- and post-meeting work and closure (asynchronous)
- Facilitation training (virtual)

In addition, President's Institute attendance and facilitation support is strongly encouraged/expected.

Decision-Making

Reporting to the ARL Learning Network Committee, the President's Institute Program Planning Task Force sets the institute program, including identifying potential sponsors as appropriate, with support from the director of Learning.

All logistics and related planning are the responsibility of the director of Events.

Code of Conduct

The committee adheres to the [ARL Code of Conduct](#) in all its deliberations and activities.

Approved by the Executive Committee, March 21, 2023
Approved by the Learning Network Committee, May 8, 2024